



Technical Assistance

APPLICATION FORM (BUNDLE PROPOSAL)

to apply for the EPAH call for technical assistance - EPAH/TA/2026



Executive Summary

This document provides a detailed overview of the application process for the Technical Assistance Call. It serves as an offline guide to help applicants prepare all the required information and materials in advance. The final submission, however, must be completed and submitted online through the [EU Survey platform](#) before the deadline specified in the Description of the call.

THIS APPLICATION FORM IS FOR **BUNDLE PROPOSALS**. Bundle proposals refer to submission where the consortium involve MORE THAN one local government

Administrative Section

Does the proposal involve one local government or multiple local governments?

- Single proposal (at least one local government as partner plus other entities)
- **Bundle proposal (more local governments as partner, plus other entities)¹**

PARTNER 1

Organisation name: plain text

Organisation type: Only one of the three partners can select "local government"

drop down window (Local government; Civil Society Organisation; Non-Profit Organisation (NGO); Government Institution; Research Centre; Private Company; Energy/Environmental Agency; Cooperative; Other (specify))

If a local government – are you signatory of the Covenant of Mayors: Yes-No

Reference person name:

Reference person position:

Reference person's e-mail address:

PARTNER 2

Organisation name: plain text

Organisation type: Only one of the three partners can select "local government"

drop down window (Local government; Civil Society Organisation; Non-Profit Organisation (NGO); Government Institution; Research Centre; Private Company; Energy/Environmental Agency; Cooperative; Other (specify))

If a local government – are you signatory of the Covenant of Mayors: Yes-No

Reference person name:

Reference person position:

¹ Bundled applications are encouraged where local communities share similar challenges or seek to jointly address structural barriers (e.g., rural clusters, regional cooperation), it is also particularly welcomed in case of extreme vulnerability when local communities join forces to support each other.



Reference person's e-mail address:

PARTNER 3

Organisation name: plain text

Organisation type: Only one of the three partners can select "local government"

drop down window (Local government; Civil Society Organisation; Non-Profit Organisation (NGO); Government Institution; Research Centre; Private Company; Energy/Environmental Agency; Cooperative; Other (specify))

If a local government – are you signatory of the Covenant of Mayors: Yes-No

Reference person name:

Reference person position:

Reference person's e-mail address:

LOCAL GOVERNMENTS (UP TO 10)

How many local communities are involved in the proposal? (drop down window with the number 2 to 10)

FOR EACH LOCAL GOVERNMENT

LG 1 to 10

Organisation name: plain text

Organisation type: Only one of the three partners can select "local government"

drop down window (Local government; Civil Society Organisation; Non-Profit Organisation (NGO); Government Institution; Research Centre; Private Company; Energy/Environmental Agency; Cooperative; Other (specify))

If a local government – are you signatory of the Covenant of Mayors: Yes-No

Reference person name:

Reference person position:

Reference person's e-mail address:

FOR OTHER PARTNERS

Organisation name: plain text

Organisation type: Only one of the three partners can select "local government"

drop down window (Local government; Civil Society Organisation; Non-Profit Organisation (NGO); Government Institution; Research Centre; Private Company; Energy/Environmental Agency; Cooperative; Other (specify))

If a local government – are you signatory of the Covenant of Mayors: Yes-No

Reference person name:

Reference person position:

Reference person's e-mail address:



Geographical area (Pool)

- Pool 1 - Central and Eastern Europe
- Pool 2 - Western and northern Europe
- Pool 3 - Southern Europe

Country of implementation (List of EU countries/ [country code](#))

Area of implementation (either the whole municipality, a specific neighbourhood, a district or a specific community) - write only the name (more details to be provided in the context analysis)

Main language of communication (drop-down window (EU languages))

Would you be comfortable cooperating in English with the expert organisation for the provision of the technical assistance?

- Yes
- It might be possible to arrange it
- It would be very difficult

Context Analysis

Please describe below the current situation at the local level (text field)

(3000 characters spaces included)

Identify the geographical area where you would like to focus your Technical Assistance request. Briefly explain the reasons for selecting this area, providing relevant information about the conditions related to energy poverty (environmental, social, and economic), the number of households affected, and any other contextual factors. If applicable, describe how the project partners are connected to this geographical area.

If available, include any existing data or indicators signalling the presence of energy poverty, such as vulnerable groups identified, types of energy poverty observed, or specific challenges. You may refer to the EPAH Handbooks for guidance.

To help structure your response, consider addressing the following:

- Average, maximum, and minimum temperatures
- Rural or urban classification
- Number of inhabitants
- Average income
- Existence of social services related to energy poverty (if yes, please specify which ones)
- Previous actions or initiatives developed to address energy poverty
- Known percentage of the population affected by energy poverty at local, regional, or national level

Include some specific information that explains why the application is made jointly by different local communities, and if there are already ongoing synergies and/or partnerships that justify the choice.

High vulnerability to severe energy poverty section

EPAH defines **severe energy poverty** as a situation where multiple vulnerabilities overlap — such as low income, poor housing conditions, and extreme climatic exposure — limiting the community’s capacity to act. For areas facing this condition, the technical assistance aims to reinforce the support needed, enabling feasible progress, accepting the difficulties to fully solve structural problems. Actions should be realistic, targeted, and designed to facilitate the involvement of local communities with serious challenges.

Please provide the NUTS-2/NUTS-3 code of your community²

NUTS-2 code (include option NA)

NUTS-3 code (include option NA)

Describe the exposure to energy poverty (open response to capture applicants’ perception).

(1500 characters spaces included)

In this section, describe the specific conditions that demonstrate the likelihood of energy poverty in your area, combining available data and local insights. Refer to relevant indicators such as inability to keep the home adequately warm, risk of poverty or social exclusion, arrears on utility bills, and housing cost overburden, as well as additional factors like exposure to extreme heat or cold, poor housing quality, and vulnerable population groups. You may also include qualitative evidence from local actors or social services to illustrate the severity of the situation and specific challenges the local community is facing (lack of resources, of any form; difficulty in reaching the vulnerables, etc.)

² You can find the list of NUTS2 and NUTS3 codes downloadable here: [EUROSTAT](https://ec.europa.eu/eurostat/web/nuts/history/)
<https://ec.europa.eu/eurostat/web/nuts/history/>



Describe the impact of key contextual factors (e.g., just transition, climatic stress, and other elements that emerged from the analysis)

(1500 characters spaces included)

In this section, describe how key contextual factors influence or intensify energy poverty in your area. Consider elements such as economic and social impacts of the just transition (e.g. industrial change, job losses, or retraining needs), climatic stress factors like extreme heat or cold, and other regional challenges identified through your analysis. Explain how these factors interact with local vulnerabilities, affect households' energy needs or access, and shape the demand for technical assistance.

Type(s) of assistance

Select only 1 phase you want to focus on (insert reference to handbook)

- Diagnosis
- Planning
- Implementation

Describe in detail the support requested

(3500 characters spaces included)

Explain what motivated your application and describe the specific type of support you need. Indicate any preferred or required timeframe for the support, including possible constraints. If several partners are involved, clarify their respective roles, how responsibilities are divided, and the expertise each partner brings to the initiative.

Include references to any ongoing or past projects related to energy poverty that may complement the requested support, as well as any relevant cross-cutting themes such as gender equality, health, or accessibility. Finally, outline how you plan to build on the outcomes of the technical assistance to ensure continuity and sustainability of the results.

You may draw inspiration from the examples provided in the call description and from activities carried out during previous rounds of technical assistance.

Additionally, explain the added value of working jointly: how cooperation among partners will generate broader impact, enable exchange of experiences, and strengthen connections among local communities. Describe how this collaboration will be sustained over time, ensuring the long-term use and replication of results. Finally, outline how the technical assistance could be implemented to create economies of scale and ensure that benefits and activities are effectively shared and disseminated across all participating partners.

How would it be visible that you achieved the expected outcomes?

(1000 characters spaces included)

In this section, please identify 2–3 Key Performance Indicators (KPIs) that you expect to achieve through the technical assistance. These should be specific, measurable outcomes that reflect the progress or impact of your proposed activities. Examples may include: number of households identified or supported through energy poverty actions, number of buildings assessed or renovated, amount of energy savings achieved, number of local actors trained or engaged, or development of new local strategies, tools, or partnerships addressing energy poverty.

Innovation and replication

Does your proposal introduce any innovative or replicable elements? Please describe any potential synergies with national, regional, or EU initiatives.

(2000 characters spaces included)

In this section, describe any innovative elements of your proposal (if there are) and explain how they could contribute to tackling energy poverty more effectively or sustainably. Innovation can take many forms, for example, creating new partnerships (such as with NGOs, social enterprises, or energy communities), testing novel financing mechanisms, integrating social and technical approaches, or piloting models that can later be scaled up. You may also highlight the use of digital tools, data-driven methods, or AI solutions that enhance targeting, monitoring, or citizen engagement. Additionally, identify any synergies with national, regional, or EU initiatives, such as ongoing programmes, funding schemes, or policy actions, showing how your proposal complements or strengthens these efforts.

In case the proposal does not include any innovation aspect, please write Not Applicable

Policy perspective

Does your proposal build on existing policies and what are the ambition at policy level?

(2000 characters space included)

In this section, explain how your proposal builds on existing local, regional, or national policies related to energy poverty, energy efficiency, or social inclusion. Describe whether it reinforces, complements, or scales up current measures and how it aligns with broader frameworks such as SECAPs, NECPs, or local social strategies. Briefly identify any policy gaps or coordination challenges your proposal seeks to address, and describe how it can strengthen governance, improve coherence between departments, or provide insights for future policymaking. If relevant, indicate how the outcomes could inform new plans, programmes, or regulations, contributing to long-term institutional impact beyond the technical assistance.

If your proposal has no direct link with existing policies or ambitions, please write Not Applicable.

Experience

How do you evaluate your experience in tackling energy poverty?

[Provide a self-evaluation of your knowledge and experience with energy poverty (1- just starting to understand the phenomenon; 2-basic knowledge but not a specific understanding of all the implications; 3-understanding and starting to implement a project/measure; 4-good understanding with an ongoing project/measure related to this topic; 5-good understanding with ongoing and concluded projects. This is a self-evaluation and will not affect your score.]

1 | 2 | 3 | 4 | 5

Confirm that you are aware that the technical assistance will require the active participation of municipal staff and engagement of the beneficiaries in the selected area:

Yes / No

Do you have other ongoing activities on energy poverty?

Yes / No

FILTER: Specify the title of the activities, funding and main objective of the activities.
(500 characters)

Attachements

- Letter of commitment from the local government (upload properly completed and signed) (the letter is not mandatory for the submission of the proposal, but it will be requested if the proposal is awarded). (PDF to download)
- Other support documents (such as roadmaps, SECAP plans, etc.)



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